

POSITION DESCRIPTION

Title: Acting Director of Religious Exploration
(DRE)
Reports to: Minister

FLSA Status: Nonexempt
Hours and schedule: Part-time, 20 hours/wk
Date created or revised: June 2, 2020

Position Purpose

To develop and provide professional religious leadership for a well-established religious exploration program for children and youth virtually.

Core Competencies

Organization and Planning: Organizes people, funding, materials, and support to accomplish multiple, concurrent goals and activities.

Vision and Purpose: Commitment to and knowledge of Unitarian Universalist Principles, values, history and worship. Willingness to explore own spirituality as well as accepting and guiding the diverse spiritual path of others.

Trust and Integrity: Is widely trusted to keep confidences, admit errors, and adhere to a transparent set of personal and professional values that are congruent with the ministry of the congregation.

Conflict Management: Recognizes and resolves conflicts effectively, applying principles of active listening, collaboration, and equity.

Communication: Communicate clearly and effectively with minister and AUUF Board, volunteers, supervised staff, as well as parents and congregation

Technology: Ability to develop and launch creative virtual religious education programs via online platforms

Supervision: Ability to supervise others

Essential Functions

Develops programming for children that encourages religious and spiritual development and that builds community, supporting children in developing and acting on their values. Plans and develops curriculum and resources, and reviews and selects materials that support the AUUF RE Mission Statement.

Recruits, develop, and supports volunteers to play a role in leading religious education programs.

Develop and implement a religious exploration creative virtual curriculum.

Present during Sunday Service as well as during RE classes.

Pursue program of professional growth by attending religious education/exploration conferences, workshops, or other training related to DRE position.

Meet with the minister [or Exec Com in absence of minister], RE Chair(s) and RE Committee to assess and review RE Program

Adhere to the Code of Professional Practices of LREDA

Qualifications

Experience in education, counseling, youth or family human service field and /or college degree in education, counseling, youth or family human services

Capable and willing to work with others; maintain and strengthen existing RE Program; manage time well; communicate clearly, effectively, punctually; able to apply training to the AUUF RE Program

Experience with web-based education and communication platforms

Experience supervising and supporting the work of others